

President: **Annie Goodyear**
Vice Presidents: **Sir Michael Leighton Bt**
Garth Weaver
Mrs Pat Fisher



hagley & district

LIGHT CAR CLUB LIMITED

PRIVACY NOTICE

Hagley & District Light Car Club respects your privacy and we will only use your information in the way we describe in this notice. When using your information we aim to be fair and transparent and to follow our obligations under UK data protection laws. Your information is to be used for administering club membership, activities and competitions.

Hagley and District Light Car Club is the Data Controller for the purposes of GDPR and the Data Protection Act 2018. Our address is:-

Stone House Farm
BITTERLEY
Nr Ludlow
Shropshire
SY8 3HQ

Our Club contact for privacy and data is Martyn Silcox, Club Secretary, and his contact details are clubsec@hdlcc.com and 01384 877502.

Collecting your Information

We collect your information when you fill in membership application or renewal forms, and competition entry forms. You can give us your information using paper forms or online forms. The information you give us may include your contact details (name, address, telephone numbers, email address), personal information and identifiers (date of birth, membership number, competition licence number), and other information (vehicle details). When you give us information about another person, such as a child, parent, guardian, or emergency contact, you should let that person know that you have given us the information. If you are under 18 years old, we ask for information from your parent or guardian.

Using your Information

We use your information when you first apply to become a member of Hagley & District Light Car Club and then to administer and renew your club membership, and to provide you with member benefits such as the Club Magazine. We also use your information when you enter Club events. For competitions, we publish some of your information in the programme and the results, which will be in the public domain. Your information is used in these ways to fulfil our contract with you.

We may ask you for emergency contact and next of kin details which we will only use in an emergency, and which is used for a legitimate purpose. You should inform the contact and next of kin that you have given this information to us.

We might use your information to send you marketing messages by email but only if have agreed that we can do this by giving us your clear consent, and you can change your mind at any time by letting us know. We will not sell your information to another organisation.

To support your lifetime relationship with motor sport and Hagley & District Light Car Club we may keep your information indefinitely, unless you ask us to delete it.

Sharing your Information

We may share your information with the Motor Sport Association as required by its General Regulations for governing motor sport, with other MSA Registered Clubs, with medical personnel, or any other person if we have to comply with a legal obligation. We may also share your information with service providers, for example to print programmes or to provide results.

Our Website

When you use our Club website we may in the future collect information about you, in particular your IP (Internet Protocol) address, by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website, and they may also help you to login securely to future web-based services, including on line entry and payment. For more detail about how we will use cookies please go to our Cookie Policy which will be uploaded prior to implementation.

\the Club website might contain links to other websites such as online entry and payment sites, partners, and advertisers. If you follow these links to other websites please review the privacy policy for each site because we are not responsible for information you share on these sites.

Security for your information

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. Your information is not transferred outside the European Economic Area.

Your rights

- You may ask us not to process your information for marketing purposes.
- You are entitled to a copy of the information we hold about you and to ask us to correct any inaccuracies.
- You may ask us to stop using your information and to delete it, although we will maintain a skeleton set of your information in accordance with our legal obligations. If you ask us to do this we will not be able to be able to continue our contract with you.
- You may make a complaint to the Information Commissioner (www.ico.org.uk)

This privacy notice was last updated on 18 May 2018 and we will communicate any changes to you.